

Oxford Urbanists

University of Oxford

oxfordurbanists@gmail.com

OXFORD
urbanists

Max Nathanson

Organizational Development Director

max.nathanson@gmail.com

Call for a North and East Asia Coordinator

Deadline: October 15, 2018, 12:00 am GMT

The Oxford Urbanists

The Oxford Urbanists are an organisation of global thinkers and practitioners seeking to create solid partnerships towards sustainable development, as addressed in the UN's New Urban Agenda (NUA).

We generate, voice and disseminate knowledge to the communities around us, local to global, ensuring that the best practices are highlighted to students and researchers alike.

The aim of the Urbanists is to frankly engage with the all-important and often contentious debates surrounding these issues, finding more inclusive and sustainable ways forward.

The OU team works both remotely and in person to organise events, newsletters, sponsorship and publications. We are headquartered in Oxford, UK, and are affiliated with the University of Oxford.

All of OU's team members are invited to regular socials, all events. We have many great discussions about various urbanism related, and broader topics.

We are regrettably unable to offer any remuneration to any of our team members.

The Role

The North and East Asia Coordinator will form part of the Development Committee, directed by Max Nathanson.

The Oxford Urbanists have established some presence in North and East Asia, collaborating with various organizations and universities. The Coordinator will be expected to leverage existing connections and build a well-developed network.

This role will involve significant leadership capacities, including but not limited to sourcing publications, fundraising, partnership building, coordinating conferences and other events, and engaging in regional outreach. The Coordinator will be expected to represent the Oxford Urbanists in public settings, and will be expected to dive into existing Urbanist networks of

researchers, policymakers, and in the private sector. The Coordinator will be responsible for assembling and leading a team to direct North and East Asian operations for the Oxford Urbanists. The Coordinator will also play an integral role in the development of an international Urbanist NGO. This is a remote, flexible position that does not need to be based in Oxford, and will entail roughly 15 hours per week (to be determined).

Tasks and Responsibilities

- Attend fortnightly team calls or meetings (as appropriate).
- Communicate with the rest of the Executive Board and team director, as well as other relevant members of the organisation, via our standardised platform of communication.
- Engage in outreach and partnership building with Urbanist networks in academia, policy, and private sectors.
- Bolster existing and establish new Urbanist partnerships with North and East Asian universities, media networks, governments, businesses, and multilateral organizations.
- Source publications from a variety of contributors on issues of interest to South and Central Asian Urbanist networks.
- Play a fundamental role in reshaping global conceptions of urbanism.

Requirements

- A university degree.
- Strong communication skills, both written and oral.
- Professional command of English.
- Proven leadership, and preferably team-management, experience.
- Demonstrated experienced working in an organized, efficient manner (critical for a remote position).
- Passion for improving systems of urbanism, infrastructure, energy, cities, placemaking, public policy, and international development.

Beneficial Skills

- An in-progress graduate degree.
- Additional foreign language skills.
- Strong regional or international networks.

Application:

Please send your one-page CV and a brief cover letter to Max Nathanson at max.nathanson@gmail.com. You may be asked for an interview.

Thank you for your interest in working with the Oxford Urbanists. We aim to reach back to you within a week of the application deadline.