

**Oxford Urbanists**

University of Oxford

[oxfordurbanists@gmail.com](mailto:oxfordurbanists@gmail.com)

**OXFORD**  
**urbanists**

Max Nathanson

Organizational Development Director

[max.nathanson@gmail.com](mailto:max.nathanson@gmail.com)

**Call for an Organizational Development Manager**

Deadline: October 15, 2018, 12:00 am GMT

**The Oxford Urbanists**

The Oxford Urbanists are an organisation of global thinkers and practitioners seeking to create solid partnerships towards sustainable development, as addressed in the UN's New Urban Agenda (NUA).

We generate, voice and disseminate knowledge to the communities around us, local to global, ensuring that the best practices are highlighted to students and researchers alike.

The aim of the Urbanists is to frankly engage with the all-important and often contentious debates surrounding these issues, finding more inclusive and sustainable ways forward.

The OU team works both remotely and in person to organise events, newsletters, sponsorship and publications. We are headquartered in Oxford, UK, and are affiliated with the University of Oxford.

All of OU's team members are invited to regular socials, all events. We have many great discussions about various urbanism related, and broader topics.

We are regrettably unable to offer any remuneration to any of our team members.

**The Role**

The Organizational Development Managers will work with the rest of the Development Team, directed by Max Nathanson.

This role will involve substantial responsibilities in fundraising and partnership building. The Managers will be expected to represent the Oxford Urbanists in public settings, and will be expected to dive into existing Urbanist networks of researchers, policymakers, and in the private sector. The Managers will also play an integral role in the development of an international Urbanist NGO. This is a remote, flexible position that does not need to be based in Oxford, and will entail roughly 10-15 hours per week (to be determined).

### Tasks and Responsibilities

- Attend fortnightly team calls or meetings (as appropriate).
- Communicate with the rest of the committee and team director, as well as other relevant members of the organisation, via our standardised platform of communication.
- In conjunction with the rest of the Development Committee, create and execute a fundraising strategy compatible with a medium-size, global NGO.
- Engage in outreach and partnership building with Urbanist networks in academia, policy, and private sectors.
- Play a fundamental role in reshaping global conceptions of urbanism.

### Requirements

- A university degree.
- Strong communication skills, both written and oral.
- Professional command of English.
- Demonstrated experienced working in an organized, efficient manner (critical for a remote position).
- Passion for improving systems of urbanism, infrastructure, energy, cities, placemaking, public policy, and international development.

### Beneficial Skills

- An in-progress graduate degree.
- An undergraduate university degree and/or professional experience in business development, marketing, fundraising, social enterprise, impact investing, NGOs.
- Professional language skills other than English.
- Strong regional or international networks.

### **Application:**

**Please send your one-page CV and a brief cover letter to Max Nathanson at [max.nathanson@gmail.com](mailto:max.nathanson@gmail.com). You may be asked for an interview.**

Thank you for your interest in working with the Oxford Urbanists. We aim to reach back to you within a week of the application deadline.